



HEAD OFFICE

Suite 304 – 1338 West Broadway  
Vancouver, BC V6H 1H2

Toll Free: 1-888-734-4115  
Direct: 604-734-4115

Office Hours: Monday to Friday, 9:00 a.m. to 4:30 p.m.

[vocationalconsulting.com](http://vocationalconsulting.com)

## INFORMATION WE REQUIRE

Please provide the following information relevant to your client's case:

- Medical/Legal Reports** (**NB:** We do not require clinical notes.)
- Employment Records** (*if available*)
- Income Tax Information** (*if available*)
- School Records (including elementary)/Transcripts** (*if available*)
- A list of the client's education and employment history (including dates).**  
(e.g. Résumé – *which the client could bring with them, as they will go over their history with the consultant in the interview portion of the assessment*)

\*Please note that we prefer to receive documents as a hard copy, rather than CD/USB.